



SOLO AND SMALL FIRM SECTION * OF THE STATE BAR OF CALIFORNIA
EXECUTIVE COMMITTEE FACE TO FACE AGENDA

Saturday, December 4, 2004 @ 9:00 AM – 12:00 PM
Via Conference Phone: 1-888-384-9090, Pass Code: 273042

1. **Call to Order** – (Kaplan)
2. **Approval of Minutes** from Friday, October 8, 2004 – Monterey (Yellis)
3. **Approval of Financials** through October 2004 – (McCabe)
4. **Big News Report** (Miller)
5. **Solo Conference Riverside** – Invoices still outstanding/Financials to follow
6. **Appointments for 2005-2006** (Application online)
7. **Retreat**: Marriott Rancho Las Palmas Resort & Spa
 - Friday, April 1, 2005 – Sunday, April 3, 2005
 - Registration details to follow when fully executed contract arrives
8. **CEB** (Gerber) (Not Available)
9. **Section Education Institute**
Palace Hotel San Francisco, January 28-30, 2004
10. **Committee Reports**
 - a. **Education Committee** – Steve
 - b. **Distant Learning** – Marcia & Robert
 - c. **SEI** – Steve
 - d. **SB Annual Meeting** – Anne, Lisa, Ken, Patty and Hester
 - e. **Newsletter Committee** – Lisa, Editor; Doug, Hi-Lites/Op Ed; Megan, General Assignment; Ad Committee – Eleanor & Ken; Editorial Board – Roberta and Patty
 - f. **CEB** – Mary, Steve & Robert
 - g. **Members Benefit** – Ron & Anne
 - h. **Legislation** – Carolyn, Denise, Doug and Magan
 - i. **Mentor Directory** – Ron, Esther & Denise
 - j. **Web Liaison** – Marcia
 - k. **Local Bar Liaison** – Myer, Carolyn & Megan
11. **Other Business**
12. **Adjournment**

Next Meeting:

Saturday, January 29, 2004, Palace Hotel, San Francisco
1:00PM – 4:00PM (There is no room availability for an AM meeting.)